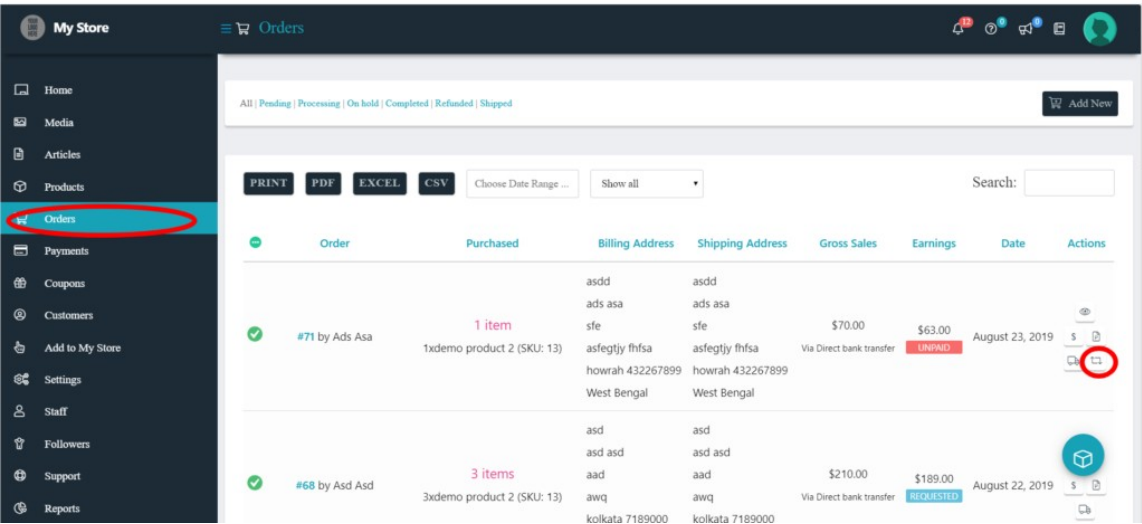


## Refund Claim by Vendors

Vendors can apply for a refund for specific order from their order tabs here: WCFM Vendor Dashboard -> Orders -> Order Item list.



While the Product name is pre-filled in the above pop-up shown, the vendor has to fill in remaining details for claiming the refund such as:

Refund Request : Here the vendor can select is he/she will apply for a full refund or partial refund from the drop-down. Incase of partial refund, the vendor has to fill in the refund amount which is to be claimed.

Refund Requests \*

Partial Refund

Refund Amount \*

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Refund request reason: Here the vendor can provide specific reason for claiming a refund against an order.

Refund Requests Reason \*

Product not useful

Once the request has been placed and approved by admin ( either automatically or manually), the refund gets reflected in the order list as shown here ( for partial refund):

	Order	Purchased	Billing Address	Shipping Address	Gross Sales	Earnings	Date	Actions
✔	#71 by Ads Asa	1 item 1xdemo product 2 (SKU: 13)	asdd	asdd	<div></div> <div>\$70.00</div> <div>\$50.00</div> <div>Via Direct bank transfer</div>	\$45.00	August 23, 2019	<div><div>👁</div><div>\$</div><div>🖨</div><div>🚚</div><div>🔄</div></div>
			ads asa	ads asa				
			sfe	sfe				
			asfegtjy fhfsa	asfegtjy fhfsa				
			howrah 432267899	howrah 432267899				
			West Bengal	West Bengal				

Note that if the vendor had already requested or withdrew commission before, then they will not be able to ask for a refund.